

BUSINESS NET & MOBILE BANKING APPLICATION FORM

(Please fill in all details in CAPITAL LETTERS only. All fields marked in “*” are mandatory)

Application Date

D	D	M	M	Y	Y	Y	Y
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Application Type

 New Request ☐ Modification ☐
Corporate CIF ID

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Existing Corporate ID
 (in case of existing customer)

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Customer Name

Constitution

- | | | | |
|--|---|---|--|
| ☐ Sole Proprietor | ☐ HUF | ☐ Partnership Firm | ☐ Limited Liability Partnership |
| ☐ Private Limited Company | ☐ Public Limited Company | ☐ One Person Company | ☐ Section 25/8 companies |
| ☐ Government | ☐ Trust | ☐ Association | ☐ Society |
| ☐ Club | ☐ Co-operative Bank | ☐ Rural Bank | ☐ Other Bank |

Corporate Email ID

Corporate Mobile No: +91

****IP address for whitelisting**

(applicable for Co-operative Banks only)

Corporate Per Day Transaction Limit

Rs.

***Bulk Upload Facility**
☐ Required

☐ Not Required

(Bulk Upload enables multiple transactions in a single file and is provided only if required)

Information of Business Net Banking (BNB) & Business Mobile Banking (BMB) Users

User Details	User 1	User 2	User 3
*Name of User			
User CIF ID (if existing user)			
CIB user ID (if existing user)			
*Date of Birth (DD/MM/YY)			
*Mobile Number			
*Official E-mail ID			
Department			
Block User (Yes/No)			
*Users Signature (Not applicable for Block users)			

Note: Company appointed above individuals who can operate Business Net Banking (BNB) & Business Mobile Banking (BMB) on behalf of the company and perform activities as per the user role defined in this form. **User granted access to BNB will also have access to BMB, and vice versa.**

Above mentioned Mobile Number and Email ID should be unique for all users and the same will be used for sending OTPs and Password set/reset.

In case of user details modification, information provided on this application will be considered. All * fields in the above table are **MANDATORY**.

User CIF IDs are Mandatory to access the BNB and BMB platform.

In case of additional users, use additional form/s.

Authorised Signatory Signature

Name: _____	Signature with stamp	Name: _____	Signature with stamp
Name: _____	Signature with stamp	Name: _____	Signature with stamp

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User Profile on BNB & BMB	User 1	User 2	User 3
*User Rights (Please tick any-one)	☐ Viewer ☐ Maker ☐ Authorizer ☐ Maker & Authorizer (Both) ☐ STP	☐ Viewer ☐ Maker ☐ Authorizer ☐ Maker & Authorizer (Both) ☐ STP	☐ Viewer ☐ Maker ☐ Authorizer ☐ Maker & Authorizer (Both) ☐ STP
**Per Transaction Limit - Fund Transfer (Not applicable for Viewer)	Rs.	Rs.	Rs.
**Per File Upload Limit (Not applicable for Viewer)	Rs.	Rs.	Rs.
Additional Module Access (Please tick the appropriate)	☐ Deposit View only ☐ Deposit Creation & Closure ☐ Debit Card Management ☐ Public Financial Management System (PFMS)	☐ Deposit View only ☐ Deposit Creation & Closure ☐ Debit Card Management ☐ Public Financial Management System (PFMS)	☐ Deposit View only ☐ Deposit Creation & Closure ☐ Debit Card Management ☐ Public Financial Management System (PFMS)
Account Access	☐ All Accounts (For selective accounts please fill the account number/s) 1. _____ 2. _____ 3. _____ 4. _____	☐ All Accounts (For selective accounts please fill the account number/s) 1. _____ 2. _____ 3. _____ 4. _____	☐ All Accounts (For selective accounts please fill the account number/s) 1. _____ 2. _____ 3. _____ 4. _____

- **Per Day Corporate Transaction Limit:** Per transaction limit for any user should not exceed Corporate's Per Day Transaction Limit.
 - **Fund Transfer:** Own account/within Ujjivan/ NEFT/IMPS/RTGS/Single and Multiple/recurring Fund Transfer
 - **Deposit:** Term Deposit/Fixed Deposit/Recurring Deposit
 Deposit View Only: User will be able to view or download the statement of all active deposit accounts under the CIF.
 Deposit Creation & Closure: User will be able to view, create and redeem deposit as per the role assigned.
 - **Bill Payment and Recharge:** Electricity/DTH/Water/Broadband/Prepaid/Postpaid/Gas etc.
 - **STP (Straight Through Process):** Maker and Authoriser not applicable for performing transactions.
 - ****Per Transaction Limit – Fund Transfer:**
 For Maker: Max sum of amount (INR) allowed per transaction for the user for initiating the transaction.
 For Authoriser: Max sum of amount (INR) allowed per transaction for the user for authorising the transaction.
 For Maker & Authorizer: Max sum of amount (INR) allowed per transaction for the user for initiating and authorising the transaction.
 - **Per File Upload Limit:** (Applicable if Bulk upload facility is required)
 For Maker: Max sum of amount (INR) allowed per file upload for the user initiating the transaction.
 For Authoriser: Max sum of amount (INR) allowed per file upload for the user authorising the transaction.
 For Maker & Authorizer: Max sum of amount (INR) allowed per file upload for the user initiating and authorising the transaction.
- All the above limits are applicable for both Business Net Banking and Business Mobile Banking channels, and the limit is interoperable.**
In Case of additional Account Access, please attach the additional sheet.

Transaction Requires Dual Authorisations (Please ✓/tick mark the feature for which dual level authorisation is required)

☐ Fund Transfer	☐ Recharge	☐ Payee Maintenance
☐ Multi-Fund Transfer	☐ Bill Payments	☐ Debit Card Management*
☐ Edit Standing Instructions	☐ Cheque Services	☐ Deposit
☐ File Upload	☐ DD Request	☐ PFMS

*Debit Card services will be provided if the customer (account holder) is eligible for Debit Cards
 Note: User will have access only to the mapped accounts. Non-financial services don't require authorisation.

Authorised Signatory Signature

Name: _____	Signature with stamp	Name: _____	Signature with stamp
Name: _____	Signature with stamp	Name: _____	Signature with stamp

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Transaction Authorisation Setup (not applicable for STP role)

Maker Name (Username/User ID)	*Level 1 Authorizers (Username/User ID)	**Level 2 Authorizers (Username/ User ID)
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____

- In case of the more limit matrix/ additional users required under Level 1 or Level 2 Authoriser, please use additional form.
- Level 1 Authorizer is mandatory field. If customer requires Level 2 Authorizers, then usernames/ user ID to be filled in Level 2 Authorizers field.
- The details provided in the above section to be as per the Request Letter or Board Resolution authorised by the Corporate.
- In case of the existing User/s, User ID to be **Mandatorily** used.
- Maker cannot authorise the own transaction.

Declaration

I / We hereby confirm that I am/ We are empowered by the Board Resolutions/Power of Attorney/ Authorisation/ Resolution/dated _____ to assign/allocate roles to the respective Users to operate accounts mentioned in the application form.

 I / We have read, understood and hereby agree to abide by the terms and conditions as applicable to banking services selected by me / us for the operation of my / our accounts, as set forth in the website <https://www.ujjivansfb.in> and that I / We will adhere to all the terms and conditions applicable.

I / We declare, confirm and agree:

- That all the particulars and information given in this application form (and all the documents referred or provided therewith) are true, correct, complete and up-to-date in all respects and I / We have not withheld any information. I / We understand that certain particulars given by me / us are required by the operational guidelines governing banking companies. I / We and undertake to provide any further information that Ujjivan Small Finance Bank Limited. May require.
- That I / We have had no insolvency proceedings initiated against me / us nor have I / We ever been adjudicated insolvent.

I / We shall advise the Bank immediately in case of any change in the above details including the addition and deletion of user and the information given the application form.

Note: BNB and BMB access will be revoked if no financial transaction is done within 90 days of BNB/BMB activation. Bank has rights to revise the limit if there is an enormous gap in per day limit and utilization.

COMPANY STAMP AND SIGNATURE OF AUTHORISED SIGNATORY*

Name: _____ Place: _____ Date: _____	Signature with stamp	Name: _____ Place: _____ Date: _____	Signature with stamp
Name: _____ Place: _____ Date: _____	Signature with stamp	Name: _____ Place: _____ Date: _____	Signature with stamp

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FOR BANK USE ONLY
CHECKLIST -

S No	Constitution	Application Supporting Documents	Tick (√)
1	Partnership	**Power of Attorney (POA)/ Partnership Letter/ Board Resolution	
2	Private Limited/ Public Limited/ One Person Company	Board Resolution	
3	Limited Liability Partnership (LLP)	LLP Letter/ Board Resolution	
4	Hindu Undivided Family (HUF)	**HUF Letter/ Board Resolution	
5	Trust	Trust Resolution/ Board Resolution	
6	Society/ Club/ Association	Society/ Club/ Association Resolution/ Board Resolution	
7	Sole-Proprietor	** Power of Attorney (POA)/ Authorisation Letter	
8	**Competent authority approval (in case of any deviation – such as higher transaction limits, Deposit access, straight through Process rights, access to Sole-proprietor, HUF and Individual accounts etc.)		
9	Service Request (SR) raised for creating Individual CIF/s for non-authorised signatories		

Note: **POA to be signed by all the partners in case of “Partnership”

- If both the Authorised signatory/s and BNB/BMB user/s are Partner/s – Partnership Letter
- If Authorised Signatory/s is/are partner/s but BNB/BMB user/s is/are not partner/s – Partnership letter along with POA for BNB/BMB users.
- If Authorised Signatory/s and BNB/BMB user/s is/are not partner/s - POA for both Authorised Signatory/s and BNB/BMB users.

**HUF Letter to be signed by all the coparceners, excluding minors.

**Proprietor providing access to another user, POA to be attached along with the Authorisation letter.

Note: For sample formats such as resolution/authorization letter/Power of Attorney (POA), please refer to Digital Banking section on Uconnect or visit <https://www.ujjivansfb.in>

We confirm that all required documents from above mentioned list are duly filled, attested and attached for onboarding M/s. _____ on BNB and BMB application. We hereby confirm that the signatures of the Authorised Signatories are verified, and the roles and limits assigned to each User for accessing/transacting through Business Net & Mobile Banking are in conformity with the Board Resolution/ Power of Attorney/ Authorisation/ Resolution for availing Business Net & Mobile Banking facility to the respective account(s) of the Customer. The information provided above is in accordance with the required formats, containing necessary information required for creating Business Net & Mobile Banking access for the respective Users.

We also certify the following:

1. CIF ID & Accounts are fully KYC compliant and re-KYC is also not due.
2. BNB onboarding form is duly signed by the authorized signatories of the entity.
3. User KYCs, if provided, are verified with original document.
4. Physical copies of all onboarding documents are retained at the branch.
5. All CIF & account details, e.g., Registered address, TAN, GST, etc. in CBS are up to date as per the customer request.
6. In case Bulk Upload facility is opted, due diligence has been carried out by the branch manager/ branch operation officer before enabling the facility.

Date	DD/MM/YYYY		
Branch ID			
Branch Name			
SO/RO Name and Employee ID		SO/RO Signature	
Branch Operation Officer Name and Employee ID		Branch Operation Officer Signature	
Branch Manager Name and Employee ID		Branch Manager Signature	