

CUSTOMER DETAILS

Customer ID	<input type="text"/>	Date:	<input type="text"/>
Customer Name	<input type="text"/>		
Mobile No.	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	PIN Code	<input type="text"/>
Savings/ Current Account Number	<input type="text"/>		
Loan Account Number	<input type="text"/>		
Loan Account Type	<input type="checkbox"/> MSME <input type="checkbox"/> Housing <input type="checkbox"/> Vehicle Loan <input type="checkbox"/> Personal Loan		

SERVICE REQUEST TYPE

<input type="checkbox"/> Statement of Account - Period From <input type="text"/> To <input type="text"/>	<input type="checkbox"/> Repayment Schedule	<input type="checkbox"/> Loan Agreement Copy
<input type="checkbox"/> Copy of Property Document *	<input type="checkbox"/> List of Documents (LOD)*	<input type="checkbox"/> Refund of excess EMI collected
<input type="checkbox"/> Interest Certificate	<input type="checkbox"/> BNB Activation - OD A/c <small>*BNB Annexure to be attached</small>	<input type="checkbox"/> Loan Cancellation after disbursement
<input type="checkbox"/> Issuance of Foreclosure Quotation Please tick (✓) <input type="checkbox"/> Self Funded <input type="checkbox"/> BT Proposed Foreclosure Date: <input type="text"/> *Reason for Loan Closure <input type="text"/>		
<input type="checkbox"/> Insurance Policy Copy/ COI Copy <small>*For Policy Refund - Separate form to be filled</small>	<input type="checkbox"/> Original Property Papers <small>*Applicable for closed Loan Accounts</small>	<input type="checkbox"/> Loan Closed - NOC required <small>*Applicable for closed Loan Accounts</small>
<input type="checkbox"/> Other Refunds (Please specify) _____ Refund to be credited A/c details Bank <input type="text"/> Branch <input type="text"/> A/c No. <input type="text"/> IFSC Code <input type="text"/> <small>*Please attach copy of cancelled cheque/ passbook</small>		
<input type="checkbox"/> Tranche disbursement request: Amount to be disbursed: <input type="text"/> Tranche No.: <input type="text"/> Favouring: <input type="text"/> Mode of Payment: <input type="checkbox"/> NEFT <input type="checkbox"/> DD <input type="checkbox"/> Cheque <small>* List of Documents - DM, DRF, Cancel Cheque Copy, Technical Report and Approval as per DOA</small> <input type="checkbox"/> Account Transfer		
<input type="checkbox"/> Other Request if any (Please Specify): _____		

Part Pre- Payment Request

I/ We wish to make a part payment to reduce the principal outstanding in my loan account, please accept my payment and proceed with rescheduling my loan by: Reducing EMI and Tenor to be kept constant Reducing Tenor and EMI to be kept constant

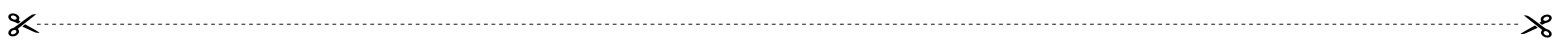
CASA relationship Yes No **If Yes, Please select** Debit Mandate Cheque
*Debit mandate or cheque to be attached

If No, Mode of Payment (tick whichever applicable) **Date:**

Cheque No: Bank Name Amount

RTGS/ NEFT/ IMPS: Amount Transaction Reference No.

Note: *Acceptance of request for change in terms/re-scheduling of loan is at the sole discretion of Ujjivan SFB and subject to necessary payments made to Ujjivan SFB towards part payment charges(whenever applicable). The current EMI will continue until the revised repayment terms are effected in Ujjivan SFB's records.



Change of Repayment Mode

I/ We wish to change the instructions for EMIs payment from my existing mode of repayment to the revised mode as below:

Revised repayment Mode: **Post dated Cheque** **SI** **NACH** **E-NACH**

**NACH form to be attached.*

Revised Payment details:

Bank Name: _____ Bank Account No.: _____

Security Cheque Nos.: _____ Swap Charges of Rs.: _____ Drawn on Bank dated: |D|D|M|M|Y|Y|Y|Y|

***Note:** The activation of revised instructions is at the sole discretion of Ujjivan SFB. In case the next instalment falls due prior to the updation of revised instructions in Ujjivan SFB's record, the repayment already lodged with us will be presented for payment.

 Foreclosure Payment Request

CASA relationship Yes No **If Yes, Please select** Debit Mandate Cheque

**Debit mandate or cheque to be attached*

If No, Mode of Payment (tick whichever applicable)

Date: |D|D|M|M|Y|Y|Y|Y|

Cheque/DD No.: _____ Bank Name: _____ Amount: _____

RTGS/ NEFT/ IMPS: Amount: _____ Transaction Reference No.: _____

*** Note:** Ujjivan SFB reserves the right to revise/ reject the amount payable if at any time Ujjivan SFB is of the view that sources and documents submitted is/are incorrect and /or inadequate. Ujjivan SFB shall act upon the instructions subject to internal approvals and execution of necessary documentation by the borrower/co-borrower.

 Cheque Book Re - Issuance (OD Accounts)

No. of Cheque book/s to be issued: 1 2

Leaves per book: | | |

**(Charges if any may be debited from my/our account(s))*

**Charges wherever applicable please visit Ujjivan SFB's website for details of Service charge & Fees.
For Profile Update related requests, please use existing form.*

Signature of the Customer (as per bank records)

**Seal & Signature wherever applicable*

For Office Use Only

I hereby certify that the customer/Authorised signatory has signed in my presence and the copy of KYC Proof*(if applicable) has been verified from the original KYC Document. I have read out and explained the contents of the request form to the customer in the language known to him/her and customer have understood the same and agreed to abide by all the guidelines mentioned in the form.

Type of ID proof: _____ ID No.: _____

Service Request No.: _____ Branch: _____ Branch Code: _____

Request received by (Branch Official Name and Emp Code) _____

Date of Receipt: |D|D|M|M|Y|Y|Y|Y|

 Branch Official Signature

MAKER ID: _____

DESIGNATION: _____

SIGNATURE: _____

CHECKER ID: _____

DESIGNATION: _____

SIGNATURE: _____

Acknowledgement

Customer ID/ Account No.: _____ Service Request No.: _____

Customer Name: _____ Date of Request: _____

Request related to: _____

Branch Stamp & Signature of Official