

**STANDING INSTRUCTION FORM**

To

The Branch Manager,  
Ujivan Small Finance Bank Ltd.  
\_\_\_\_\_ Branch ("Branch").

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Dear Sir/Madam,

I/we am/are having the Loan Account No. \_\_\_\_\_ ("Loan Account") at your Branch. We request you to maintain a Standing Instruction on my/our Savings/Current Account No. \_\_\_\_\_ ("Funding Account") maintained by me/us at your branch.

I/We request you to debit the instalment amount of the Loan Account (as mentioned in the instalment schedule of loan card for the Loan Account), together with over dues and/or charges, if any, to the Funding Account and credit the said amount to the Loan Account, as and when any of the said amount become due and payable by me/us.

I/We are aware that the amount debited to the Funding A/c shall be credited to my/our Loan Account on the same day of debit. If the due date of any instalment falls on a holiday, the said amount shall be transferred on the immediate next working day.

I/We further agree and undertake that; (i) I/We shall maintain adequate funds in the Funding Account throughout the period of this Standing Instruction and the Bank is not under obligation to carry out this Standing Instruction if adequate funds are not available in the Funding Account at the given point of time of execution of this Standing Instruction. The Bank may also, at its discretion, cancel this Standing Instruction without giving notice on me/us and in such event the Bank shall stand relieved forthwith from all its obligations under this Standing Instruction. (ii) This standing instruction will be valid and in force from the date of its execution, till repayment of entire dues pertaining to the above-mentioned Loan Account, to the satisfaction of the Bank. If the period of this Standing Instruction expires before closure of the Loan (due to restructuring or rescheduling of the Loan), I/we will extend this Standing Instruction till closure of the Loan. I/we understand that I/we can cancel this Standing Instruction at any time, by giving a written request to the bank, and can choose any other method of repayment which is acceptable to the bank.

Signature(s) of the Account Holder(s) with full name