

REQUEST FOR PART-PAYMENT – HOUSING

DATE:
BRANCH:

TO
THE MANAGER,
UJJIVAN SMALL FINANCE BANK

RESPECTED SIR,

This is in reference to my Loan Account Number:.....
in the name of maintained at
.....branch of the bank

In connection to the above, I would wish to make a part-payment towards the above mentioned loan account number by depositing an amount of ₹..... with the charges, interest and incidental expenses.

I hereby confirm that this amount being paid will be adjusted towards the part-payment of the loan account number:.....

I also understand that any pending charges or unadjusted calculations will be adjusted first.

Amount: ₹.....

I would request the bank to re-schedule my loan account by reducing the following once the payment has been credited into my loan account

Tenor of the loan EMI of the loan

Customer signature

Acknowledgement – Part-payment receipt – Housing Loan

Date:
Branch:

We hereby acknowledge the receipt of a payment ₹.....

Towards the part-payment of your loan account number:.....

In the name of at

Branch of the bank.

Sign and Seal of Cashier/Branch Manager