

## Request Letter - Housing

To  
The Branch Manager  
Ujjivan Small Finance Bank

Respected Sir/Madam,

Kindly accept the below request against my/our loan account details as below:

Loan Account Number	
Name of the Applicant/Co-Applicant	
Request for	<input type="checkbox"/> Switching to OR Extension of Fixed ROI regime <input type="checkbox"/> Extension of Tenure (alteration) <input type="checkbox"/> Enhancement of EMI (alteration) <input type="checkbox"/> Enhancement of Both Tenure and EMI

- a) I/We understand that this request is subject to payment of:
- FX Charge (Fixed ROI Charge) of 0.75% + GST on the Outstanding Principal of my/our loan account as on the date of submission of this request. (applicable for extension/Switching the Fixed ROI regime)
  - Charge of ₹1,000/- + GST on my/our loan account. (applicable for enhancement of EMI, Tenure or Both)
- b) I/We understand that this request is subject to internal guidelines of Ujjivan Small Finance Bank Limited("Bank") and Bank can at its discretion reject this Request.

Customer Signature	
Co-Applicant 1 Signature (Optional)	
Date	
Place	

### Acknowledgment

This is to acknowledge the receipt request from the customer against the Loan Account Number: \_\_\_\_\_ on Date: \_\_\_\_\_ at Place: \_\_\_\_\_ branch of Ujjivan Small Finance Bank ("USFB"). The request will be processed as per the timelines and guidelines of USFB and is subject to your payment of applicable Charges on the said loan account as on date of this request being submitted.

Signature of Authorised Official and Bank Seal  
(CCR/CO/Cashier/BOO/BM)