

Place:

Date:

Ujjivan Small Finance Bank Ltd.,

..... Branch,

.....

.....

<complete address of the branch>.

Dear Sir,

**Re: My <nature of loan> Loan of Rs. <amount of loan> - Loan Account No:
..... <loan account number> at your branch.**

I have availed the subject Loan from your Bank on <date of availing the loan> after executing requisite loan documents agreeing to adhere to the terms and conditions governing the said Loan.

While availing the subject Loan I had opted to cover myself under Life Insurance Scheme administered by the

Bank with <name of insurance company>. An amount of Rs. <amount in figures> (Rupees <amount in words> Only) had been paid to the said Insurance Company by the Bank towards Insurance Premium, by debit to my account.

Now, I have closed the subject Loan before the Loan Tenure, i. e., on <date of closure of the loan> and there are no dues in the subject Loan Account as on date. Since the Loan is no more outstanding in books of records of the Bank, I am aware that I shall not be eligible for insurance coverage with effect from <date of closure of loan>.

If I am eligible for refund of any portion of Insurance Premium due to closure of the subject Loan before its tenure, I hereby request you to take up the issue with the Insurance Company for getting refund of the eligible amount (if any) from the Insurance Company. Such amount (if refunded by the Insurance Company) may be paid to me by way of Demand Draft or Account Credit (A/c No: <Savings/Current Account of the borrower>). If I am not eligible for refund of any amount in this regard, you are not under obligation to intimate me.

Yours faithfully,

.....

<Signature, name and complete address of the Borrower>