

Documents required to open accounts for Section 8 / Section 25 Companies

- a) Certificate of Incorporation
- b) Memorandum and articles of Association (MOA, AOA)
- c) PAN card of the entity
- d) Board Resolution(On the letter head of the company)
- e) Proof of registered and mailing address(Certificate of Incorporation, Form 18 along with ROC Receipt)
- f) In case the registered office address is different than the mailing address- To collect the proof such as Registration certificate, GST, Shop & Establishment Certificate /Trade License or any such certificate /license issued by Central Government or State Government Authority/Department, Utility bill not more than 2 month old , complete Sales Tax /Income Tax return (not just the acknowledgement) in the name of the company where the company's income is reflected, duly authenticated/ acknowledged by the Income Tax Authorities confirming the mailing address of the company.
- g) List of Directors (On the letter head of the company)
- h) Shareholding pattern (On the letter head of the company)
- i) MCA website extract
- j) FCRA Declaration
- k) KYC Documents for all Authorized signatories, POA & Beneficial owners (holding 25% or more) (Where the customer or the owner of the controlling interest is a company listed on a stock exchange, or is a subsidiary of such a company, it is not necessary to identify and verify the identity of any shareholder or beneficial owner of such companies.)